



To: State 4-H Program Leaders, Development and Foundation Directors and State Association Presidents

From: Pamela I. Van Horn
National 4-H Hall of Fame
pvanhorn@ksu.edu

Re: 2024 Hall of Fame Nominations

Date: November 1, 2023

The National 4-H Hall of Fame Committee of NAE4-HYDP, in cooperation with National 4-H Council and USDA/NIFA Division of Youth and 4-H, is pleased to announce that nominations will be accepted until **February 28, 2024**.

The National 4-H Hall of Fame honors 4-H volunteers, extension professionals and staff employees, donors and others who have made a significant impact on the 4-H program and/or 4-H members through the contribution of time, energy, financial resources, etc.

Current employees of 4-H, Cooperative Extension, the Federal Extension System or National 4-H Council and those with 4-H or Extension administrative responsibilities including Land-grant universities and colleges, USDA/NIFA or National 4-H Council responsibilities will **not** be considered until three years following retirement. The three-year rule also applies to deceased employees.

4-H Volunteers, donors, and others who impact the 4-H can be nominated within their careers. They do not have to be retired.

The Hall of Fame Committee anticipates that 14-16 laureates will be inducted into the Class of 2024. The ceremony is tentatively scheduled to be conducted in October along with the NAE4-HYDP Conference in Boise, Idaho.

Land-grant institutions are encouraged to nominate an outstanding individual who has had a significant impact on the 4-H program. This is inclusive of 1862, 1890, 1994 and territories within the Extension System. Questions concerning the National 4-H Hall of Fame can be directed to Pam Van Horn at pvanhorn@ksu.edu.

National 4-H Hall of Fame Nomination Process

As part of the 4-H Centennial (2002), the National Association of Extension 4-H Agents, National 4-H Council and Division of Youth and 4-H USDA/NIFA entered a partnership to create the National 4-H Hall of Fame. The purpose of the National 4-H Hall of Fame is to recognize and celebrate 4-H volunteers, faculty and staff, pioneers, donors, and others who made a significant impact on 4-H at the local, state and/or national levels.

Guidelines:

1. Land-grant colleges and universities may nominate one candidate per year. (Inclusive of 1862, 1890, 1994 and territories.)
2. NAE4-HYDP, National 4-H Council and Division of Youth and 4-H USDA/NIFA (founding partners) may nominate up to three candidates per year.
3. State and/or partners nomination(s) are sent as an e-mail attachment to the National 4-H Hall of Fame chair.

The application includes:

- a. Nominee, Nominator, and State 4-H Program Leader Information page.
 - b. One-page biography of the nominee that focuses on Citizenship, Leadership, Career, and Character. This one page must be submitted in a **MS Word document** with margins of no less than .5" all around written in **12-point Times New Roman font**. The nomination may not include photographs or web links.
4. Authorization page with nominator's information, state 4-H program leader/director information and signature. This single page is **the only one** that can be sent in pdf format. Please send file labeled with state and/or partner first followed by nominee's last name. (Example: State Smith).

Laureate Qualifications:

1. 4-H volunteers, extension professional or staff employees, donors and others who have made a significant contribution of time, energy, financial resources, etc. to the 4-H program and/or 4-H members.
2. Current employees of 4-H, Cooperative Extension, the Federal Extension System or National 4-H Council and those with 4-H or Extension administrative responsibilities including Land-grant universities and colleges (including 1862, 1890, 1994 and territories), USDA/NIFA or National 4-H Council responsibilities will **not** be considered until three years following retirement. The three-year rule also applies to employees who passed away before retirement.
3. Candidates not selected may be re-nominated for future consideration. Forms must be updated and re-submitted.

Criteria:

1. Citizenship as exemplified by participation in civic, community, state, regional and national public service related activities evidencing concern for the welfare of others, especially as related to 4-H.
2. Leadership as exemplified by qualities of leadership and acceptance of leadership responsibilities in civic, community, professional and business-related activities that directly or indirectly benefit 4-H.
3. Career Accomplishments as exemplified by accomplishments and success in his/her chosen career or volunteer service as a mentor or role model.
4. Character as exemplified by evidence of the influence of 4-H involvement (if a 4-H alumni or volunteer) in the nominee's life and/or his or her commitment to 4-H.
5. Other beneficial information that would be helpful to the Selection Committee.

Nominators Roles:

1. Gather, write, and submit the nomination to the National 4-H Hall of Fame Chair by deadline, February 28, 2024.
2. Following the deadline if nominee's contact information and/or status changes notify the Hall of Fame Chair.
3. If nominee is selected, assist laureate with collecting biographical information and digital photographs. Also assist with press release and invitations submissions. If Hall of Fame Chair does not receive requested information by the July 1 deadline, laureate's information may not be included in the National 4-H Hall of Fame program.
5. The laureate may also need guidance with travel and room arrangements. (States encouraged to provide scholarships.)
6. Serve as the State and/or Partner contact with the National 4-H Hall of Fame Chair.
7. If the writer of the nomination is not the contact for the institution or Partner, please include the information for who will be the contact if the person being nominated is selected as a laureate.

2024 National 4-H Hall of Fame Nomination

In 2002, the National Association of Extension 4-H Agents, National 4-H Council and Division of Youth and 4-H USDA/NIFA partnered to create the National 4-H Hall of Fame. The Hall of Fame was established to recognize 4-H volunteers, Extension professionals, staff employees, donors and others who made a significant impact on 4-H at the local, state, or national level. Each Land-grant institution may annually submit one nomination. The three national partners may submit up to three nominations. All nominations must be sent electronically in a **word document** to Pamela Van Horn, pvanhorn@ksu.edu by **February 28, 2024**.

Nominee Information

Name _____

Title/Position _____

Date of Retirement _____ (If applicable) Date of Death _____ (If applicable)

**Relative/contact person if nominee is deceased _____

Mailing Address _____

Town/City _____ State _____ Zip _____

Phone Number _____ E-mail _____

(If the address, phone number, emails changes, the nominator is responsible for notifying the National 4-H Hall of Fame Chair.)

Nominator Information -if multiple nominators send information for all

This person will serve as contact if the nomination is selected.

Name _____

Address _____

Town/City _____ State _____ Zip _____

Phone _____ E-mail _____

State 4-H Program Leader * Information (*Authorizing approval)

Name _____ Title _____

Address _____

Town/City _____ State _____ Zip _____

Phone _____ E-mail _____

Nomination by: Land-Grant university, college, or territory (list) _____

or NAE4-HYDP _____ Division of Youth and 4-H USDA/NIFA _____ National 4-H Council _____

National 4-H Hall of Fame Nomination Signature Page
This is the only page to be sent as a pdf

Nominee's Name _____

As the nominator, I verify the information submitted is accurate and complete to the best of my knowledge.

Nominator _____ *Date* _____

Submission of this form implies the State 4-H Program Leader or designee approves this nomination.

*State 4-H Program Leader** _____ *Date* _____

Electronic signatures are acceptable, or the signature page may be scanned and emailed. This signature page can be sent as a pdf file by **February 28, 2024**, to Pamela Van Horn at pvanhorn@ksu.edu.

**Director/CEO/NAE4-HYDP President*