How to Access Your WLC Application on 4-H Online

Your Wisconsin 4-H Leadership Council Application will be accessed by "registering for an event" in 4-H Online. Follow the steps below to register for 2023-2024 Wisconsin 4-H Leadership Council.

Logging in to an Existing 4-H Online Account

1. Go to http://wi.4honline.com.

2. Enter your email address and password.

3. Click Sign-In

If you have forgotten your password, click "Reset Password?" to receive an email with a link to set a new password.

You will be at the Family Member List Screen.

# Registering for an Event

Find the Event

1. To see events that someone in your family is eligible to register for:

   a. From the side menu on your family member list screen, click on **Events**.

   b. Click on the **Register** button for the event.

   c. Select the family member registering and then click on **Select**.

   d. Skip to step 3.
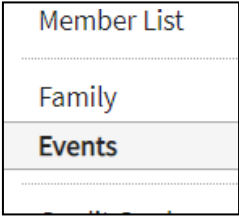
2. To see events that a specific family member is eligible to register for:

   a. Click on **View** for any member.

   b. Click on **Events** from the side menu.
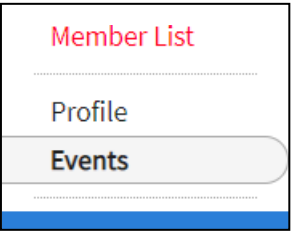
   c. Click on the **Register** button on the right.

   d. Select the event and click on **Next**.
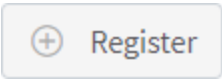
Register for the Event

3. Select the registration type (there will likely be only one listed) and then click on **Start Registration**.

4. You will see a progress timeline across the top to show where you are in the registration process. The "

5. Answer the questions on the Questions page. This is where your essay questions and resume and cover letter upload will appear. Then click on **Next**.

6. If there is a health form required, you will be asked to complete the form during registration. Click on **Next** when done.

7. If there are any consents to be signed they will appear next. Complete each item and then click on **Next**.

8. On the Payment screen, the only option right now is to **Pay By Check**. Click this button and then confirm you are paying by check. Click on the **Next** button.

9. On the Confirm screen, you will see a summary of your registration. Click the **Finish** button to submit the event registration.

10. The event registration has now been submitted. Watch your email for messages as the registration moves along the acceptance process.