

2023 Wisconsin Summer Academy

University of Wisconsin – Madison Campus



2023 Registration Timetable & Participant Guide

Sponsored by WI 4-H & Community Youth Development of UW-Madison, Extension



UW-MADISON EXTENSION

University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. An EEO/AA employer, Extension provides equal opportunities in employment and programming, including Title VI, Title IX and American with Disabilities (ADA) requirements.

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2023 SUMMER ACADEMY TENTATIVE SCHEDULE

(This schedule may change; refer to the conference program on site for final schedule.)

Monday, June 19

11:00am – 12:00pm	Arrive at Chadbourne Hall, UW-Madison Campus
12:00pm – 1:00pm	Lunch at Rheta's Market
1:00pm	Welcome Assembly
1:30pm	Connections
4:00pm	Youth Led Seminars
5:00pm – 6:00pm	Dinner at Rheta's Market
6:00pm	Floor Meeting
6:30pm	Travel to Assembly
7:00pm	Evening Assembly
8:30pm	Maker Space & Service Learning
10:00pm – 11:00pm	Bed Checks / Lights Out

Tuesday, June 20

7:00am - 8:00am	Breakfast at Rheta's Market
8:00am – 12:00pm	Career Track Exploration
12:00pm	Lunch
12:30pm – 4:00pm	Career Track Exploration
4:00pm	Youth Led Seminars
5:00pm – 6:00pm	Dinner at Rheta's Market
6:00pm	Floor Meeting
6:30pm	Travel to Assembly
7:00pm	Evening Assembly
8:30pm	Cultural Arts Festival
10:00pm – 11:00pm	Bed Checks / Lights Out

Wednesday, June 21

7:00am - 8:00am	Breakfast at Rheta's Market
8:00am – 12:00pm	Career Track Exploration
12:00pm	Lunch
12:30pm – 4:00pm	Career Track Exploration
4:00pm	Youth Led Seminars
5:00pm – 6:00pm	Dinner at Rheta's Market
6:00pm	Floor Meeting
6:30pm	Travel to Assembly
7:00pm	Evening Assembly
8:30pm	Dance, Recreation and More!
10:00pm – 11:00pm	Bed Checks / Lights Out

Thursday, June 22

7:00am - 8:00am	Breakfast at Rheta's Market
8:00am	Room Check Out
9:00am	Closing Assembly
11:00am – 12:00pm	Lunch at Rheta's Market
12:00pm	Depart for Home

Introduction to Summer Academy / A Note to Parents & Youth

“Choose a job you love, and you will never have to work a day in your life.” ~Confucius

Dear Parents and Delegates,

We are so excited that you will be participating in our first ever Summer Academy program. This program is designed to assist youth in career exploration and building lifelong skills to help them be successful in adulthood. Our theme this year is “Exploring Your WHY”. Throughout the conference youth will not only explore career fields but they will also dive deeper into who they are as an individual and who they hope to be. Delegates will participate in assemblies, leadership skill building, and enhance their social networks. Youth leaders, adult volunteers, and staff from across the state are working hard to make delegates feel welcome during the conference. This handbook will provide you with important information pertaining to the conference. We look forward to seeing you in June.

Sincerely,

Heather Vierling

Summer Academy Conference Chair

We are thrilled that you are interested in participating in the 2023 Summer Academy! We trust that you will find it to be an amazing opportunity to grow, learn, and meet people from around the state. In the four days we are together, there will be many opportunities for you to learn new things, make new friends and have a great time on the UW-Madison Campus. It truly is a wonderful pre-college experience, with a lot of hands-on learning and FUN!

Throughout the week you will engage in seminars that will provide opportunities to explore different career pathways and be exposed to new experiences in a college environment. These career tracks are on a first come, first served basis. If a track is canceled due to low enrollment, all those enrolled will be assigned to a different track. We will do our best to give you your first choice, but please be aware that tracks fill up quickly, so you may end up with your second or third choice.

Our conference committee has been hard at work lining up some phenomenal speakers and activities for you to engage in. Nightly entertainment will include a Maker Space event, a Cultural Arts Festival, a Dance and a number of recreation activities.

We look forward to meeting and learning with and from you at this year’s Summer Academy Conference. If you have any questions or need any help completing the registration, do not hesitate calling or emailing at 608-263-5971 or justin.lieck@wisc.edu .

Important Dates to Remember

April 1 – 30	Youth Registration is Open
May 12	Youth Health Forms for Residential Summer Camps DUE to University Health Services through www.campdoc.com
May 18	2023 Summer Academy State-Wide Orientation for ALL participants at 7:00PM via Zoom (link will be emailed to delegated following registration)
May 31	Last day for cancellations without being charged
June 19	2023 Summer Academy Conference Check In / Registration at Chadbourne Hall from 11:00am – 12:00pm
June 19 – 22	2023 Summer Academy Conference
August	2023 Summer Academy Conference Wrap Up & Debriefing and 2024 planning

Youth Delegates

Participation as a delegate for Summer Academy is open to 7th – 10th grade youth involved in University of Wisconsin – Madison Extension Programs. County 4-H Ambassadors, members of WLC, Arts & Communication Team, Drama Company, or youth seminar instructors may be in grades 9th – 13th.

This is an opportunity for youth from a wide variety of backgrounds and experiences to come together to exchange ideas, develop friendships, and learn important life skills for contributing to their communities.

General Information

HOW TO REGISTER FOR THE CONFERENCE

Registration will be open April 1 – April 30 in www.4HOnline.com. If you don't already have an account you can create one and register as participant. You will also need to submit a UHS Health Form through www.compdoc.com. Once you are registered, you will receive notification from UHS regarding your health form. Please see page 7 for more details. Adult advisors will also register during this same time.

Keep in mind that career track options are filled on a first come, first served basis. For best selection don't delay registering. We are asking you to rank the career tracks in order you prefer. We will do our best to provide you with your first-choice option, but please be prepared (if that track is full) to be placed into your second or third choice.

Keynote Speakers

JUAN BENDANA– *Helping Leaders Build Unshakable Confidence*

Juan Bendaña is on a mission to help students live epic lives by making better decisions and discovering their leadership abilities. Through his message of engagement and action, Juan creates an environment that makes both youth and adults feel inspired, influential, and engaged. Juan gets youth excited about engaging with their schools & communities. He uses storytelling and humor to highlight a message of engagement, leadership, and wise decision-making that resonates with every audience member.



GRACE STANKE – *2023 Miss America*



Grace Stanke, Miss America 2023, is a nuclear engineering student at UW Madison, a zero-carbon advocate, a D1 Club Athlete, and a violinist. Grace is inspiring worldwide political change for clean zero-carbon emission energy sources, and the next generation of scientists, engineers, and mathematicians. By providing youth their first exposure to the word "nuclear", establishing new high school curriculums to include nuclear physics, combating the stigma surrounding nuclear energy, this initiative is a path forward to a cleaner, greener future.

Career Tracks

AGRICULTURE & ANIMAL SCIENCE

If your spark includes animals or agriculture and you want to learn more about careers in these areas, the Agriculture and Animal Science track is where you want to be for Summer Academy! Hands-on sessions, field trips, career speakers, tour campus labs, and more will be part of this track. We cannot wait for you to join us June 19-22, 2023.



ARTS & COMMUNICATION

Explore the vast career opportunities in the Arts including photography, painting, nature/garden art, while also exploring how communication is an integral part of art with career examples in radio, writing, sign language, and performance arts.

In this track you will have the unique opportunity to register for smaller sized hands-on workshops that will fill part of our time, while the other part will be larger group tours and experiences. Get ready for an exciting dive into the vast world of arts and communications!



Career Tracks

CULINARY & HEALTH

Join us for an adventure to Madison College to explore careers in Culinary Arts and Health. On day one you will be grabbing your apron and rolling pin. Youth will take part in hands-on workshops focused on cooking and baking. Day two will focus on careers in the health industry. Youth will take part in simulations at the mock hospital that medical assistants deal with daily. Youth will also explore the career field of respiratory therapy.



HUMAN SERVICES

The Human Services track will explore a broad range of “helping” career areas: health care, education, social work, non-profit management, and many others! On day one, join us for four different rotations exploring different academic programs on campus: the Center for Community and Non-Profit Studies, UW-Nursing School, School of Social Work, and Human Service Career Exploration. Delegates will be rolling up their sleeves on day two and choosing a service-learning opportunity to participate in: Feeding American Food Bank, American Heart Association, Childcare at Goodman Community Center, and Service at Goodman Community Center. Discover how service and work can go hand in hand in a human service career.



Career Tracks

LEADERSHIP & CIVIC ENGAGEMENT

What's YOUR Wisconsin Past, Present, and Future?

Engage with the people, places, and decisions that impact your everyday life! Learn about the diverse history of Wisconsin, reimagine your cities, towns, and neighborhoods, meet your elected officials and staff, see the State Capitol, and learn about how the university and community connect through volunteer service. You will be drawing, writing, moving, talking, learning, and playing in this fun and interactive career track!



TRADES

Explore trades options with hands-on learning at Madison College. During this two-day adventure, youth will discover career opportunities and practice skills in the Automotive, Construction, Diesel / Ag Mechanics, and Electro-Mechanical fields.

Automotive – Learn your vehicle inside and out and explore careers that the car industry offers. Compete with others to disassemble/reassemble parts...and wrap it up with racing gas-powered, remote-control race cars on a NitroX track.

Construction – Practice construction techniques needed for completing projects small to large, rough to refined. Youth will learn design, materials, tools, and construction timelines.

Diesel / Ag Mechanics – Explore heavy machinery and diesel-powered equipment. Youth will have access to hands-on training in the latest technology and learn more about the Agricultural Equipment Technology (formerly John Deere TECH) Program.

Electro-Mechanical – You'll get to experiment with automated manufacturing systems and equipment. Plus, you'll explore the applications of fluid power, electrical and mechanical technologies, programmable logic controllers and robotics.



Career Tracks

STEM (SCIENCE, TECHNOLOGY, ENGINEERING, & MATH)

The STEM Track offers Academy participants a combination of explorations, experiences, and tours of research labs in archeology, aviation, biotechnology, climate change, engineering, entrepreneurship, geology, quantum science and stem cells.

Archeology - features a focus on sites on campus and will include explorations of the recent discoveries of two ancient dugout canoes that have been featured in the national news.

Aviation – will be led by Mary Big Mountain, colonel in the Wisconsin Air National Guard and pilot of C-130 Hercules aircraft and will include a focus of careers on the ground and in the air.

Biotechnology - includes three components: first, Liz Jesse of the Biotechnology Center guides participants into forensic science; second, 4-H member Clarity Watson leads the PCR (polymerase chain reaction) lab; and Kathy Krentz shares techniques in developing transgenic mice and rats for both basic and medical research.

Climate Change - delves into the albedo effect and ways to cut down on excess heating of homes, schools and other buildings.

Entrepreneurship - comes from two angles: food science and running a restaurant with Derek Lee, 4-H alum and co-owner of Pizza Bruta restaurant; and insights from inventing & patenting “Hello Loom,” a new type of handloom invented by Prof Marianne Fairbanks and produced with computer-aided manufacturing.

Engineering - will feature Eric Severson from Computer and Electrical Engineering with “Learn to Use the Force: Electromagnets,” co-presented by Joanna Skluzacek, the Wisconsin 4-H STEM specialist.

Geology - Carsyn Ames of the Wisconsin Geologic and Natural History survey leads the geology component with a focus on exploring Wisconsin aquifers and groundwater.

Quantum Science - Mallory Conlon of Physics leads participants into an exploration of Quantum Science.

Stem Cell - Jordana Lenon of the Primate Center will guide participants through a lab simulation of how stem cells are grown and studied and used to speed the development of medicines and vaccines.

This is an amazing opportunity to investigate the world of STEM careers!



Selecting a Career Track

You will be asked to rank the tracks you are interested in with #1 (most interested in participating in) to #7 (least interested in participating in). Keep in mind that career track options are filled on a first come, first served basis so for best selection don't delay registering. We will do our best to provide you with your first-choice option, but please be prepared (if that track is full) to be placed into your second or third choice.

Youth Engagement Activities

CULTURAL ARTS NIGHT

Get ready to immerse yourself in a night of celebration and diversity at this year's Cultural Arts Night at Summer Academy! Join us as we explore the richness and variety of cultures through the universal language of music, featuring performances from a range of talented artists and musicians. Whether you're a lover of world music or simply looking to broaden your horizons, this event is not to be missed.



MAKER SPACE NIGHT

Makerspace Night will provide a wide variety of hands-on projects for youth to filter through including art, science, engineering, and a service project. Activities will allow for innovation and the ability for youth to bring their own ideas and personality to the table.

DANCE NIGHT

Celebration Night will bring the youth together to enjoy music and dancing under the stars, hosted by a local DJ. There will also be games and other activities to provide additional options.

CLOSING ASSEMBLY

As the Summer Academy draws to a close, it's time for us to reflect on the valuable skills and knowledge we have gained over the past few weeks. Let's take this opportunity to celebrate our accomplishments and commit ourselves to using our newfound knowledge to make positive change in the world around us.

CONNECTION ACTIVITIES

Are you looking to build connections and make new friends at the Summer Academy youth conference? Participating in connection activities can be a great way to do just that! From icebreakers to team-building exercises, these activities are designed to help you get to know other attendees, break down barriers, and create a sense of community that will stay with you long after the conference ends. So why not step out of your comfort zone and give them a try? Who knows, you might just meet your new best friend!



YOUTH LED SEMINARS

Summer Academy is designed to not only explore careers but to develop young people by improving their leadership skills, communication, and teamwork. Youth led seminars will provide delegates with the toolkit needed to lead, build relationships, and advocate.



General Information

How To Register for Summer Academy

After reviewing this information, rank your Career Tracks from #1 (most interested in participating) to #7 (least interested in participating). You can see a description of each track starting on page 7.

You can register at www.4honline.com. If you don't already have an account, you can create one and register as a participant. Registration will be open between 4pm on April 1 – midnight on April 30. You will also need to submit a UHS Health Form through www.campdoc.com. Once you are registered, you will receive notification from UHS regarding your health form. Please see the next section for more details. Adult Advisors will register during this same period of time.

Keep in mind that tracks will be filled on a first come, first serve basis so for best selection don't delay registration.

Youth Health Information is Needed!

Health Form information will be collected by University Health Services (UHS) in two steps:

- 1.) After Summer Academy Registration closes, you will receive notification from UHS to go in and complete a health form through University Health Services (UHS). You will electronically submit all health forms, consents and waivers in CampDoc on a computer or mobile device by May 22. Please check your email (including spam, junk, etc.) for a CampDoc.com invitation to create an account and complete required forms after camp registration processing. Email youthcamps@uhs.wisc.edu with questions about CampDoc and available health services during Summer Academy.
- 2.) During check-in at Summer Academy, each youth will meet with a UHS representative to turn in their Health Update Form and medications. Please wait to complete this form until 1-2 weeks before the conference. All prescriptions or over the counter medications including vitamins and supplements must be brought in original containers and will be collected by UHS Staff. Asthma inhalers, Epi-pens, and insulin may be retained by the youth. Youth will see UHS Staff for medications when needed on the second floor of Chadbourne Hall. At the end of the conference, youth will need to remember to collect their medications before departing for home.

Cancellation Policy

Promptly notify your County Extension Educator if you cannot attend. A cancellation in writing received by UW-Madison – Extension, Positive Youth Development Office by May 31 will be accepted with no monetary loss to the individual or county. Any cancellation received after May 31 will be accepted but without refund. The individual's full registration fee of \$350.00 will be included in the county invoice. Exceptions may be made only in the case of documented illness or family emergency.

Delegate Orientation

Many counties have a face-to-face orientation before Summer Academy. At that time, participants will review conference information, county expectations and post-conference activities / expectation. Whether your county holds an orientation or not, there will be a state-wide 2023 Summer Academy Orientation via Zoom on May 18, 2023 from 7:00pm – 8:30pm. The orientation will be recorded if you are unable to attend. The zoom link will be sent to all delegates once registration closes.

Registration Cost

The registration cost for Summer Academy youth delegates is \$350.00 / youth. The cost includes the educational program, lodging, meals, transportation, and a conference t-shirt. Financial assistance is available through the UW-Madison – Extension, Positive Youth Development Office. For more information, please contact us at 608-263-5971 or justin.lieck@wisc.edu. Your county may also provide financial assistance to participants, check with your county educator.

Transportation

Transportation will be provided for all delegates from across the state. Coach bus transportation will pick youth up on the morning of June 19 and deliver them to Madison. Youth will return home via coach bus on the afternoon of June 22. See busing map on page 22. Please select your nearest bus location during registration.

During the conference we will also be utilizing bus services to get youth to and from their career track locations. If you live near Madison and don't require transportation you can be dropped off at Chadbourne Hall on June 19 between 11am – 12pm. Make sure to check in on the first floor at the conference headquarters. Pick up will be from 12pm – 1pm on June 22 at Chadbourne Hall. You must check out before leaving.



Dormitory

All delegates will be residing in Chadbourne Hall, a UW-Madison student residence hall (dormitory). Two delegates of the same gender will occupy a room. Rooms include two single beds (bed sheets, light blanket and pillow are included), a mini fridge and air conditioning. All floors have community bathrooms with toilets, sinks and shower stalls.

Delegates may request a roommate and we will do our best to honor your preference. If no preference is indicated, we will assign a roommate. Roommates cannot be changed after registration since university officials must know the location of each participant in case of emergency. Floors will be kept together by gender and grade. Participants should not be on floors other than their own. Common spaces will be provided on the first floor of the dormitory.

Meals

Youth will be eating meals at Rheta's Market, located in Chadbourne Hall. Rheta's Market offers a wide variety of foods including vegetarian options for conference participants. Food is served buffet style where youth can pick and choose what they want. This is an all you eat facility, so youth can feel free to get back in line for more food. If you have questions regarding food allergies or dietary issues, please contact UW Summer Housing Dining Services staff at least two weeks prior to the conference at 608-262-5973 or summerterm@wisc.edu.

Welcome Assembly

Delegates will begin the conference with a Welcome Assembly. During this time youth will gather and have an opportunity to meet their Adult Advisors. Youth will see these adult advisors during floor meetings, nightly check-ins, assemblies, and tracks.

Attendance

Delegates are required to attend all Conference activities. After conference, your county UW-Extension educator will receive notices of any activities you missed. A poor attendance record may affect your eligibility to attend future events, programs, and /or scholarships.

Behavior During Tracks, Assemblies, and Events

Youth will be utilizing facilities all over the UW-Madison campus and the Madison College campus, please adhere to each facilities rules while you are there. Assemblies will take place at Memorial Union and the Memorial Union Theater. Behavior in the auditorium is expected and will be enforced.

Cell Phones and Electronics

In consideration of your roommate and to ensure a good night's sleep, please do not use your cell phone or other electronics between 10:30pm – 7am. Cell phones must be turned off during assemblies, tracks, and planned group activities.



Pedestrian Crossing and Walking Around Downtown Madison

Summer Academy adult advisors will assist with street crossing by using an established route from Monday afternoon through Thursday morning. This route is the safest route for our participants. Madison is infamous for its aggressive drivers who do not respect crosswalks or signal lights. Don't assume traffic will stop when the signal light changes. Youth must be accompanied by an adult advisor or staff member whenever away from Chadbourne Hall.



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Checking In

Check in will take place on the first floor of Chadbourne Hall, watch for the signs. During check in youth will meet with UHS medical staff, receive your conference name tag and t-shirt, and get your room key and fab for the elevator.

Checking Out / Early Departures

Return room keys to your adult advisor during check out Thursday morning. The adult advisor is responsible for collecting and returning all keys from your floor. There is a \$50 charge for a lost key. Do NOT turn in your individual key at the front desk. Before departing, please remember to leave the linens on the bed, the door unlocked, and air conditioner off. Don't forget to collect medication from the medical staff.

If you are departing prior to 12pm on Thursday please give an original, completed, and signed Excused Absence / Early Departure Request to your adult advisor to turn in at registration. When departing, be sure to check out with Headquarters on the first floor of Chadbourne Hall and return your individual key to a staff member, not the Chadbourne Hall front desk.

Accommodations & Translation

If you need special accommodation or translation services please contact the UW-Madison – Extension, Positive Youth Development Office at 608-263-5971 or justin.lieck@wisc.edu.



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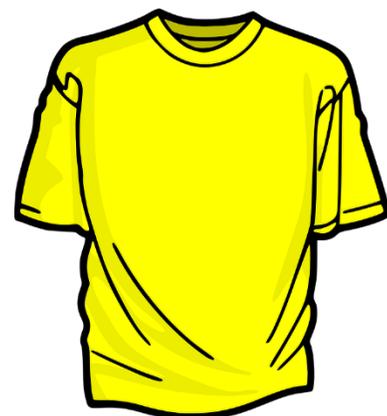
Dress Code

Summer Academy Dress Code Pledge

- I will dress in a manner that is appropriate, tasteful, and respectful to me and others based on the occasion / activities that I am attending.
- I will avoid clothing and accessories that depict violence, sex, drugs, alcohol, tobacco, death, gangs or other offensive or obscene pictures or language.
- I will not wear clothing that reveals my underclothes, midsection, torso, chest, cleavage or upper thighs.
- I am representing my county, therefore I will wear casual, neat clothing that is appropriate for Summer Academy activities, events and weather.
-

Summer Academy T-Shirt

You will receive a conference t-shirt. We will ask all youth to wear this shirt on Tuesday, June 20.



What to Bring / Not to Bring

BRING (Clearly label your luggage, toiletries, and other valuables)

- Backpack
- Refillable water bottle
- Clothing: (check the weather) tees, polos, or short sleeved shirts and jeans, slacks, or longer shorts
- Comfortable walking shoes like sneakers – you will be walking a lot!
- Personal toiletry items (soap, shampoo, deodorant, toothpaste, etc.)
- Raincoat / umbrella (we will walk rain or shine)
- Robe / cover up, towel, and flip flops for shower.
- Sleepwear
- Favorite pillow and blanket (optional)
- Camera, phone charger
- Required prescriptions in original containers and/or over the counter medicines labeled with your name on them.
- Money for pizza, snacks, souvenirs, etc (optional)

NOT TO BRING

- Bed linens, blanket, and pillow (provided at the residence hall)
- Fans (sleeping rooms are air-conditioned)
- Expensive items such as jewelry, cameras, or electronic equipment that might get lost/stolen.
- These over-the-counter medications: Tylenol, Aloe Vera, Pepto Bismol, Caladryl lotion TUMS, Zyrtec, Benadryl, Honey, Hydrocortisone cream, ibuprofen, Ivy-Dry Topical, Miralax, Vaseline (all available via UHS)

Summer Academy Code of Conduct

In preparation for Summer Academy, please review the Delegate Code of Conduct Below. During the online registration process, you will be asked to consent to this code.

As a Summer Academy participant, I will:

- Adhere to program rules, curfews, dress codes, policies, and rules of the facility being used.
- Conduct myself in a courteous, respectful manner, use appropriate language, exhibit good sportsmanship, and provide a positive role model.
- Comply with local, state, and federal laws.
- Abstain from use of alcohol, illicit drugs, sexual activity, and tobacco during the conference.
- Fully participate in scheduled activities and orientations
- Respect other's property and privacy rights
- Abstain from child abuse (physical, sexual, emotional and neglect), harassment, hazing and bullying.
- Accept personal responsibility for behavior including any financial damage.
- Adhere to safety rules.

Consequences for violating any part of this Code of Conduct may include, but are not limited to:

- Removal from participation at the individual's expense when the Code of Conduct has been violated.
- Sanctions on participation in future events and programs.
- Forfeiture or repayment of financial support for the event.
- Additional consequences may be set by your county.

University Residence Hall Rules

- Lights out time is 10:30pm Monday and Tuesday, 11pm on Wednesday. All delegates must be in their rooms. Conference staff and / or security officers will walk the halls at night to enforce curfew.
- Keep your room clean! Trash and recycling containers are available on each floor.
- Be completely dressed in dormitory hallways at all times.
- Keep dormitory rooms locked for your personal safety. Carry your keys with you when you leave.
- Do not use cell phones or other electronic devices between 10:30pm and 7am except for emergencies.
- Close window blinds when dressing and undressing so others cannot see into your room.
- Do not open dormitory room windows except in an emergency. If a window is opened or things are dropped from windows, all occupants of that room will be sent home at their own expense.
- Furniture and bedding must remain in their original locations. You will be charged for missing / damaged furniture.
- Delegates are only allowed in their own sleeping rooms. Visiting is allowed ONLY in the floor lounges outside of sleeping hours.
- Smoking, illegal drugs and / or alcohol use is not allowed inside any University residence hall.

Adult Advisors

Adult Advisors play an important role in the Summer Academy experience. Their goal is to ensure that your child stays safe and has a positive experience.

Roles & Responsibilities

Summer Academy Adult Advisor:

- Serve as a positive role model, responsible for all youth at all times
- Ensure the emotional and physical health and safety of all participants
- Attend all scheduled events (including seminar tracks and evening activities) and carry out all assigned duties
- Touch base with assigned delegates several times a day
- Provide guidance and care to delegates
- Encourage youth to actively participate in all activities
- Enforce and follow expectations for participants, including dress code
- Be familiar with event policies, 4-H policies and procedures, regulations and daily schedule
- Ensure a safe and positive environment for youth by following the rules established for the event.
- Help youth stay on task and respectful during seminar tracks and events
- Help solve problems the youth may experience
- Report accidents, problems and/or successes to Headquarters staff
- Attend adult advisor teleconferences (May/June), the adult advisor on-site orientation meeting and daily adult advisor meetings
- Help with additional jobs and duties as needed.
- Work cooperatively with other advisors, WI State PYD Staff, Volunteer Coordinators & Planning Committee Members
- Complete any necessary reports
- Maintain sensitivity to the individual differences of participants such as differences in interests, abilities, personal needs, cultural heritage, and family support

In addition, the Floor Lead Advisors will:

- Arrive on Sunday evening for debriefing
- Check-in all Delegate Rooms on their Floor
- Work with WLC members to Lead Floor Meetings/Connects
- Support other adults in leading and guiding

Adult Advisor Mandatory Trainings

All adult volunteers must be 18 years or older and required to complete all components of UW-Madison – Extension Positive Youth Development Youth Protection Training prior to the conference. These components include Volunteers in Preparation Training, Mandated Reporter Training, Title IX Training, and Youth Mental Health Training. Additionally, all volunteers must complete a background check and sign a Volunteer Behavior Expectation Agreement.

Summer Academy Adult Volunteers will also be required to attend one of each of the below trainings.

Training #1 - Roles & Responsibilities

- April 11, 6:30 - 8:00 p.m.
- April 16, 6:30 - 8:00 p.m.

Training #2 - Risk Management & Policies

- April 25, 6:30 - 8:00 p.m.
- April 30, 6:30 - 8:00 p.m.

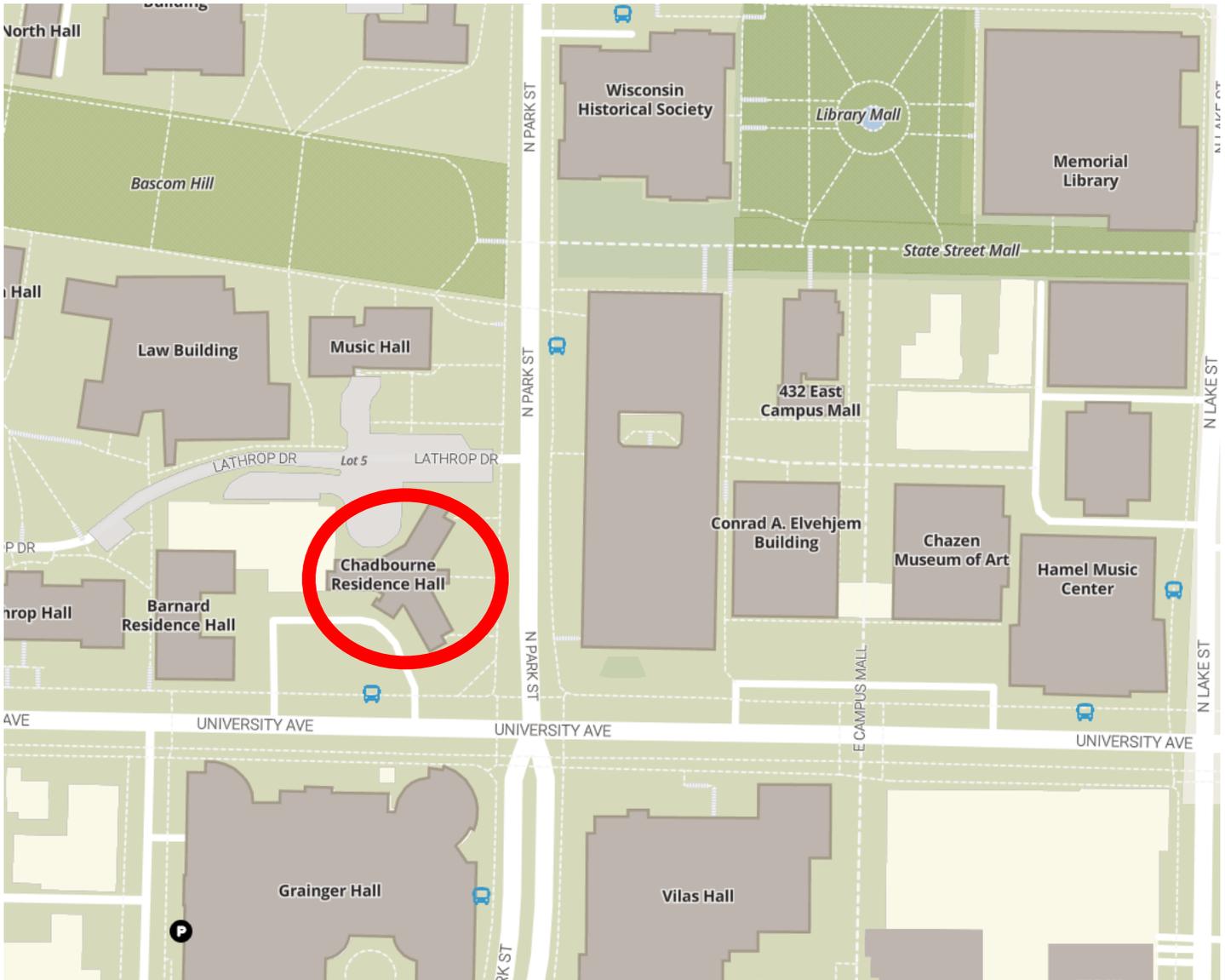
Training #3 - Updates, Highlights & Final Prep

- May 16, 6:30 - 8:00 p.m.
- May 21, 6:30 - 8:00 p.m.

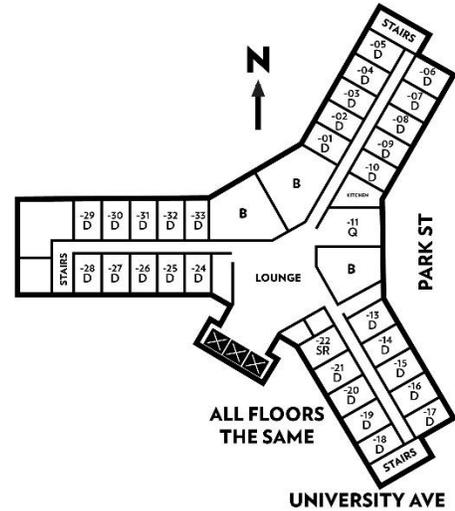


Maps

Area Street Guide



Chadbourne Hall & Rheta's Market



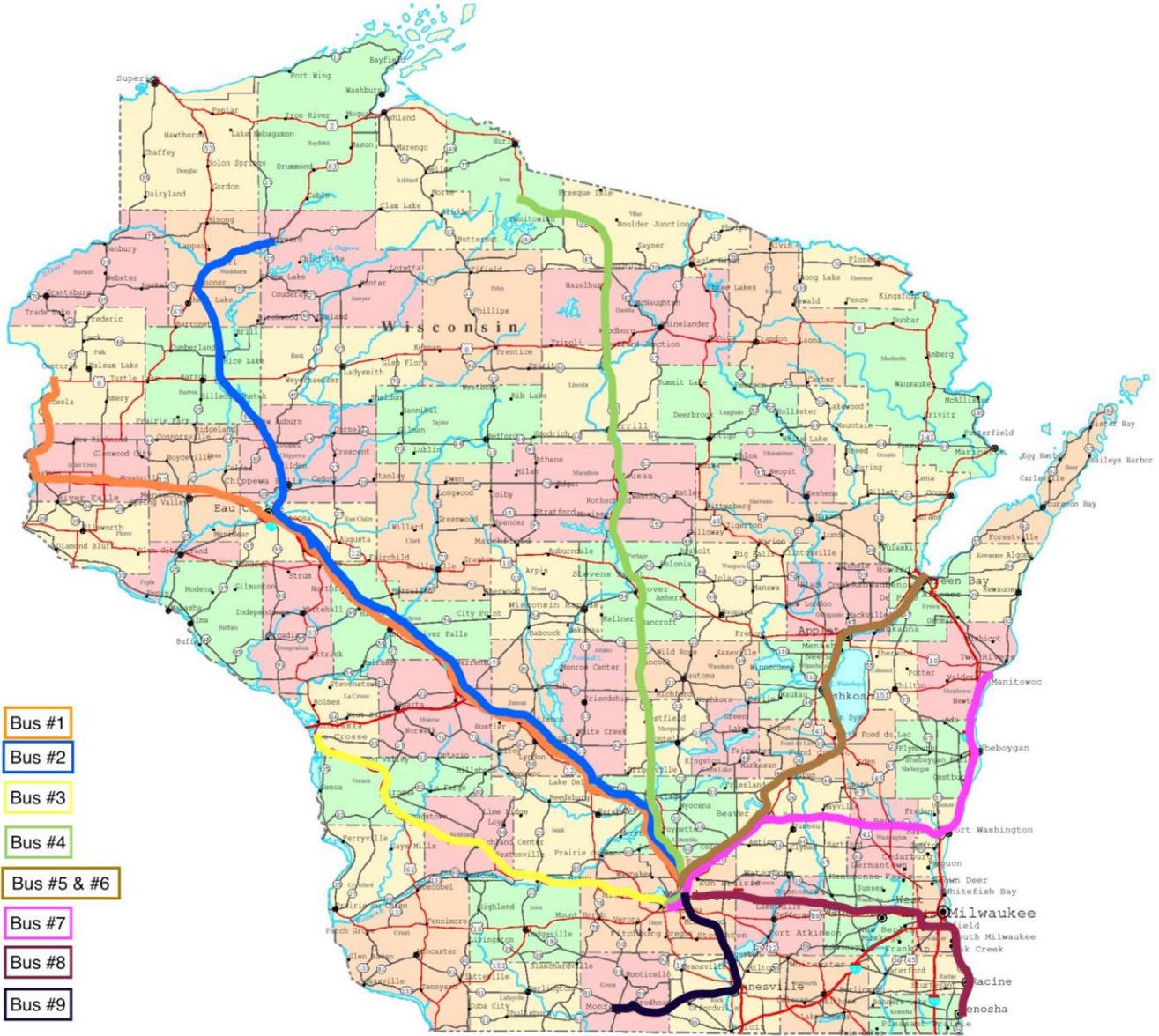
Rheta's Market

Features 8 different restaurant stations.

- 1849 Diner (American)
- Buona Cucina (Italian)
- Capital City Pizza Company
- Delicious (sandwiches & wraps)
- Fired Up (Burgers, Chicken)
- Global Kitchen (Variety of world foods)
- Great Greens (Salads)
- Que Rico (Tex-Mex)



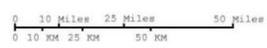
Tentative Bussing Map



- Bus #1
- Bus #2
- Bus #3
- Bus #4
- Bus #5 & #6
- Bus #7
- Bus #8
- Bus #9

Wisconsin

- ★ State Capitals
- State Boundaries
- Toll Roads and Bridges
- Major Rivers
- County Seat
- County Boundaries
- Interstate Highways
- Intermediate Rivers
- Cities 500,000+
- Cities 100,000-499,999
- Cities 50,000-99,999
- Cities 10,000-49,999
- Cities 0-9,999
- U.S. Highways
- Lakes
- State Roads



Excused Absence / Early Departure Request Form

2023 Summer Academy Excused Absence/Early Departure Request

Every Summer Academy participant is expected to remain on site until 12:00 p.m. Thurs., June 22 unless an Excused Absence/Early Departure Request form is submitted to the UW Madison – Extension, Positive Youth Development Office, or Conference Headquarters. UW Conference Housing staff, Extension Staff and Adult Advisors must be able to locate all registered participants in case of emergency.

The following person is requesting to leave the conference site prior to the end of Summer Academy:
 _____ will leave the conference site to go

(print name of participant)

_____ at _____, _____, _____
 (destination) (time) (day) (date)

_____ S/he will return to the conference at _____, _____, _____
 (time) (day) (date)

_____ S/he will not return to the conference. (Be sure to inform your Adult Advisor!)

This participant should be released from the conference at the Conference Headquarters on the first floor of Chadbourne Hall, 1150 University Ave., Madison to:

_____	_____
(print name of person meeting participant at Headquarters)	(relationship to participant)
_____	_____
(participant signature)	(date)
_____	_____
(parent/guardian’s signature)	(date)

Give to your Group Adult Advisor to turn in at registration.

To be completed at the time of departure from Conference:

Released by: _____ at _____, _____
 (Headquarters staff person’s signature) (time) (date)

An EEO/AA employer, University of Wisconsin Extension provides equal opportunities in employment and programming, including Title IX, Title VI, and the Americans with Disabilities Act (ADA) requirements. If you need an interpreter, materials in alternate formats or other accommodations to access this program, activity or service, please contact the **Heather Vierling** at 608-219-2971 as soon as possible preceding the scheduled event so that proper arrangements can be made in a timely fashion.