

2023 WISCONSIN 4-H ADULT ADVISOR OPPORTUNITIES

Love working with youth? Interested in Aerospace? Citizenship? Leadership? Global Citizenship?

Wisconsin 4-H Wants You!

What opportunities exist?

- Citizenship Washington Focus in Washington, D.C. (June 24-July 1)
- National 4-H Congress in Atlanta, Georgia (November 24-28)
- Space Camp in Huntsville, Alabama (April 20-24)
- Summer Academy
- Arts Experiences
- Animal Science Experiences

Who can apply?

- Applicants must be at least 21 years old (25 for some experiences) at time of program.
- Applicants must have completed all required [volunteer chaperone trainings](#) (including the youth mental health first aid training) **at least 30 days prior to the first day of travel** and currently be registered as a 4-H volunteer.

What are the expectations of Adult Advisors?

- Applicants must be in good physical condition to withstand rigors associated with the program. Expect much walking on hard surfaces, handling luggage, and sharing a sleeping room. Sleep deficit is common.
- Space Camp, Citizenship Washington Focus (CWF), and American Spirit Experience advisors can expect long bus rides.
- CWF participants usually experience high temperatures with humidity in Washington D.C.
- Public speaking is required.
- Adult advisors must work cooperatively with fellow Adult Advisor Team Members and remain with the delegation at all times during the program.
- Adult advisors are required to submit a report and evaluation upon completion of the program.

How much time does it require?

- Advisors are required to attend both Adult Advisor and delegate orientations.
- Preparatory time and time to complete a follow-up report and evaluation must also be scheduled.

What does it cost?

Registration, lodging, and travel expenses are covered for national programs; some meals are at the Adult Advisor's expense. Selected international Advisors will need passports and physicians' reports; some fees apply.

What are the criteria for Advisor selection?

- Motivation: An applicant's first and foremost reason for applying must be motivated by a genuine desire to lead a youth group, attending to the group's welfare and education, **not for a vacation or to experience a son or daughter's program.**
- Experience: An applicant must have previous experience chaperoning local, county, district, or state overnight or extended programs, whether for 4-H, school, Scouts, or other youth groups.
- Gender: Youth must be represented by adults of their same gender.
- Geographic location: Bus travel for CWF, Space Camp, and American Spirit originate in Eau Claire where an Advisor is needed at the initial loading site for each program. If an adult advisor is not from that area, it should be noted on the application if he/she is willing to board/disembark at Eau Claire. National Congress requires Advisors at three or four widely dispersed airports.
- Interpersonal communication: Adult advisors must be team players who work together.
- Leadership ability. Effective teams unify a variety of talents: organization, "people skills", guiding, etc.
- Previous travel experience: National Congress advisors must have flight experience; international Advisors must have traveled internationally at least once.
- Sense of humor! A vital part of state and national 4-H programs is having fun, both for youth and adults.

How do I apply?

A complete application must be submitted to **WI State 4-H by 4:30pm January 30.**

A county 4-H Youth Development Educator's or other adult volunteer reference is required. A phone interview may also be conducted.

All applicants will be notified of their status in February (except for National Congress, notified in July).

Each program has a different focus with different desired attributes for ~~leader-advisors~~. If someone doesn't fit into one position, they might be great elsewhere. Advisor applicants will experience some wonderful hot competition for a few positions! If you are not selected this year, please don't be discouraged! Apply again next year!

2023 National 4-H Programs

Wisconsin 4-H Adult Leader Information and Orientations

Adult Leader Positions Available:

The Lead Adult for the Adult Advisor Team is the primary contact with the program staff and the State 4-H Office Staff, they register the group on-site, and help with some logistics.

All Adult Advisors work closely with the other Advisor Team Members to carry out the duties necessary for a successful group experience. This includes monitoring the conduct and health of delegates, enforcing rules/expectations, working closely with Adult Advisor Team Members and/or youth advisors, working in cooperation with the program staff, and serving in a leadership role as a Day Coordinator.

Adult Advisors are active 4-H volunteers that have completed all required trainings. Adult Advisors assist by monitoring youth activities, conducting meetings and assisting with operational committee work. Youth will be under the direct supervision of older youth leaders and/or adults. The ratio of adults to youth participants is approximately 1:10. Health staff consists of volunteers who have first aid and/or nursing training. Participants will eat in public cafeterias, fast food or other restaurants, or have box meals or hotel complementary breakfasts; sleep in a single bed in a dorm room with a roommate of the same gender; and use a dorm restroom with private showers; males and female participants are housed on separate floors or areas of the dorm. To the best of our ability, Adult Advisors are assigned to rooms on the same floors as their assigned delegates. Meals are prepared in large industrial or restaurant kitchens so individual meal accommodations may not be possible. Depending on the program, adults and youth participate in large group activities which may involve any of the following: discussion, writing, reading aloud, arts and crafts; role plays or skits, running, dancing, climbing stairs, standing or sitting for long periods, or having personal contact with other participants; they may walk long distances on sidewalks or hike up to ½ mile over steep terrain; for off-site excursions they may ride coaches or school buses up to 50 miles away, and may do physical activities such as working with carpentry or gardening tools.

Please hold these dates & mark them on your calendar!

Participation at all scheduled orientations is mandatory. Sorry, no exceptions!

For this event:	Mandatory Advisor orientation & training dates	Program dates including travel dates
Space Camp, Huntsville, Alabama www.spacecamp.com http://fyi.uwex.edu/wi4hedopp/space-camp/	Adult Leader Training Dates and location TBD – weekend training in person.	April 20-24, 2023
Citizenship Washington Focus (CWF), Washington, D.C. www.4hcwf.org http://fyi.uwex.edu/wi4hedopp/citizenship-washington-focus/	Adult Leader Training TBD Delegation Orientation Zoom: May, date/time TBD	June 24-July 1, 2023
National 4-H Congress, Atlanta, Georgia www.national4-hcongress.com http://fyi.uwex.edu/wi4hedopp/national-4-h-congress/	Adult Leader Training: October, date/time TBD Zoom Delegation Zoom: October, date/time TBD	November 24-28, 2023
Summer Academy	TBD	June 19-24, 2023



UW-MADISON EXTENSION

2023 Wisconsin 4-H Adult Advisor Application

Please complete all the questions below and the questions on the reverse side.

I am interested in (check all for which you would like to be considered):

- ☐ Citizenship Washington Focus (CWF), Washington D.C. (June 24-July 1, 2023)
☐ National 4-H Congress, Atlanta GA (November 24-28, 2023)
☐ Space Camp, Huntsville (April 20-24, 2023)
☐ Summer Academy (June 19-22, 2023)
☐ Arts Experiences (dates TBD)
☐ Animal Science Experiences (dates TBD)

I wish to apply for a Lead Advisor Position: ☐ Yes ☐ No ☐ Maybe

I wish to apply for a First Aid Coordinator Position: ☐ Yes ☐ No ☐ Maybe

Name: _____ 4-H County: _____ Gender: _____ T-Shirt Size: _____

Years 4-H leadership experience: _____ E-mail: _____

Cell phone number: (____) _____ Best time to call: _____

Are you enrolled as a WI 4-H Volunteer? ☐ Yes ☐ No Have you completed Supporting Youth Mental Health Training? ☐ Yes
☐ No (if no, you can [schedule training](#))

Occupation: _____

Experience in Health Care or First Aid: _____

Experience in working with Children with Special Needs: _____

Please read the expectations listed above. Do you have a physical condition that may affect your ability to complete this program?
☐ Yes ☐ No If yes, explain: _____ Health: ☐ excellent ☐ good ☐ fair

Citizenship Washington Focus (CWF) Applicants Only:

Have you been on a CWF Program? ☐ When? _____ Have you traveled to Washington, D.C.? ☐
Purpose of trip: _____ *City/State of Birth: _____ *Birth Date: _____
*Are you a U.S. citizen? ☐ (*Needed for security reasons for tours of some government buildings.)

CWF and Space Camp Applicants Only:

I prefer to board the bus at: ☐ Eau Claire ☐ Wausau ☐ Madison ☐ Milwaukee
(I realize I may be asked to board at a different site, depending on program needs.)

National 4-H Congress Applicants Only: List air travel experience: _____

I prefer to board at: ☐ Minneapolis ☐ Milwaukee ☐ Central Wisconsin (Mosinee, Appleton, Green Bay, depending on fares)
(I realize I may be asked to board at a different site, depending on program needs.)

Please sign and date this application after completing both sides and take it to your County 4-H Office to be signed and mailed.

Applicant's Signature

Date

County Educator's Signature

Date

County 4-H & Youth Development Educator:

Please complete and attach your 4-H Educator Recommendation to this application and scan/e-mail to justin.lieck@wisc.edu or mail to Wisconsin 4-H Educational Programs, 432 N Lake St. Room 105, Madison WI 53706. **Due January 30, 2023.**

2023 Wisconsin 4-H Adult Advisor Application

Please answer all of the questions below to the best of your ability.

1) Please share why you are interested in being an Adult Advisor.

2) What skills, gifts, talents, and/or certification do you bring to this position? How will you use your skills, gifts, talents, and certifications to ensure the youth participants have a meaningful experience and the Adult Advisor team is successful?

3) What other 4-H or non 4-H experiences have you chaperoned? What 4-H or non 4-H travel experiences have prepared you to be an Adult Advisor?

4) What do you think will be the greatest challenge for you in being an Adult Advisor?

5) What do you think will be the best part of being an Adult Advisor?

County 4-H & Youth Development Educator:

Please complete and attach your 4-H Educator Recommendation to this application and scan/e-mail to justin.lieck@wisc.edu or mail to Wisconsin 4-H Educational Programs, 432 N Lake St. Room 105, Madison WI 53706. **Due January 30, 2023.**



UW-MADISON EXTENSION

An EEO/AA employer, University of Wisconsin Extension provides equal opportunities in employment and programming, including Title IX and American with Disabilities (ADA) requirements.

WISCONSIN 4-H EDUCATIONAL PROGRAMS
County 4-H Educator's Confidential Adult Advisor Reference

If you do not have a county educator/agent, please have a non-family member with knowledge of your leadership experience complete this form.

Applicant's Name: _____ County: _____

The individual above has applied for an Adult Advisor position with Wisconsin 4-H Educational Programs. Adult Advisors are responsible for the welfare and development of participants who visit another part of the country and participate in an educational program. Their primary objective is to assist youth in maximizing the quality of their experience. Your evaluation of the applicant's ability to provide effective leadership in this capacity is appreciated.

Is this applicant a current 4-H Volunteer Leader (completed all trainings for the chaperon role)? ____ Yes ____ No ____

Please assess the applicant's suitability and experience to work with youth of different ages, genders, and backgrounds:

Please assess the applicant's teaching and organizational skills: _____

Please describe this applicant's group leadership style and ability to work as part of a team: _____

Is the applicant tactful and sensitive when working with people whose opinions and actions differ from his/her own?

Interpersonal Relations: As you observe this applicant in relation to other people, is he/she usually: (specify "Yes" or "No" and/or comments, please)

Comments:

Cooperative	[] Yes	[] No	_____
Looked to for guidance	[] Yes	[] No	_____
Respectful	[] Yes	[] No	_____
Outgoing	[] Yes	[] No	_____

How does this applicant react to:

Physical Discomfort: _____

Stress/Pressure: _____

Sudden changes in schedule: _____

Awkward and embarrassing situations: _____

In comparison with persons you have known, how would you rate the applicant in the following areas:

	<u>Below Average</u>	<u>Average</u>	<u>Above Average</u>	<u>Top 10%</u>
Emotional Maturity	[]	[]	[]	[]
Leadership	[]	[]	[]	[]
Enthusiasm/Energy	[]	[]	[]	[]
Self-Confidence	[]	[]	[]	[]
Sense of Humor	[]	[]	[]	[]
Handling Emergencies	[]	[]	[]	[]
Self-Starter	[]	[]	[]	[]
Flexible	[]	[]	[]	[]

Please summarize your recommendations by ranking the applicant with persons you have known who possess leadership qualities.

____ Unacceptable ____ Below Average ____ Average ____ Above Average ____ Top 10%

Do you recommend this applicant for participation? ____ Yes ____ No Additional Comments (use back of this page if necessary).

Signature: _____ Printed Name: _____ Date: _____

Title: _____ Telephone: () _____