



**Extension**  
UNIVERSITY OF WISCONSIN-MADISON

## 2021-2022 Wisconsin 4-H Leadership Council Application

**Information:** Electronic file found at <https://4h.extension.wisc.edu/opportunities/statewide-events-and-opportunities/wisconsin-4-h-leadership-council/>

### **Purpose of the Wisconsin 4-H Leadership Council:**

- To be advocates for Wisconsin 4-H and related Community Youth Development Programs
- To provide input into enhancing Wisconsin 4-H and related Community Youth Development Programs
- To model youth in leadership roles and youth and adult partnerships
- To provide education and leadership opportunities for others
- To engage youth and adult volunteers in statewide leadership roles

### **Required of Wisconsin 4-H Leadership Council Members:**

- Attend and participate in Wisconsin 4-H Leadership Council Meetings: Fall Forum – November 6-7, 2021; Virtual Orientation – December 2021; Winter Retreat – Fri-Sun, January 2022; Spring Planning Meeting – Fri-Sun, April 2022; 2022 Youth Conference Meeting and possibly 6 additional Zooms
- Contribute to statewide events, including but not limited to Wisconsin 4-H & Youth Conference – June 2022, Governor's Blue Ribbon Meat Products Auction at the Wisconsin State Fair, Fall Forum, and Wisconsin 4-H Foundation Fundraisers.
- Fulfill committee work, promote Wisconsin 4-H Youth Development, communicate with and present to counties in your region and other agreed upon responsibilities
- Communicate regularly with Wisconsin 4-H Leadership Council advisors and members.
- Conduct yourself, at all times, in a manner that is consistent with Extension and 4-H Youth Development Behavior Expectations.

### **Demonstrated Skills and Expectations of Wisconsin 4-H Leadership Council Members:**

- Leadership in 4-H Programs
- Teamwork and Cooperation
- Verbal and Written Communication Skills
- Public Relations Skills
- Responsibility
- Positive Role Model
- Positive Attitude
- Ability to Work in Unusual or Unexpected Situations (Adaptable and Flexible)
- Accepting of Differences in Others

### **Cost:**

The majority of Leadership Council expenses are covered by the Wisconsin 4-H Foundation and Wisconsin 4-H Youth Development. Council members are responsible for registration fees and lodging at Fall Forum; meals at training events, as well as other supplies such as t-shirts; transportation to workshops and trainings; and apparel costs. Support for costs may be available from your county leaders' association or other sources. Cost should not be a barrier for application.

## Wisconsin 4-H Leadership Council Eligibility:

### Youth:

1. 4-H youth member in good standing and in 9<sup>th</sup> through 11<sup>th</sup> grade at time of election
2. Support from your county 4-H Youth Development Staff/Educator to serve on a statewide council
3. Experience working with youth in leadership roles
4. Willingness to serve on committees and work with adult volunteers
5. Agree to abide by Youth Behavior Expectations

### Adults:

1. Enrolled, certified 4-H volunteer leader
2. Support from your county 4-H Youth Development Staff/Educator to serve on a statewide council
3. Experience working with youth in leadership roles
4. Willingness to serve on committees and work with youth leaders
5. Agree to abide by Volunteer Behavior Expectations

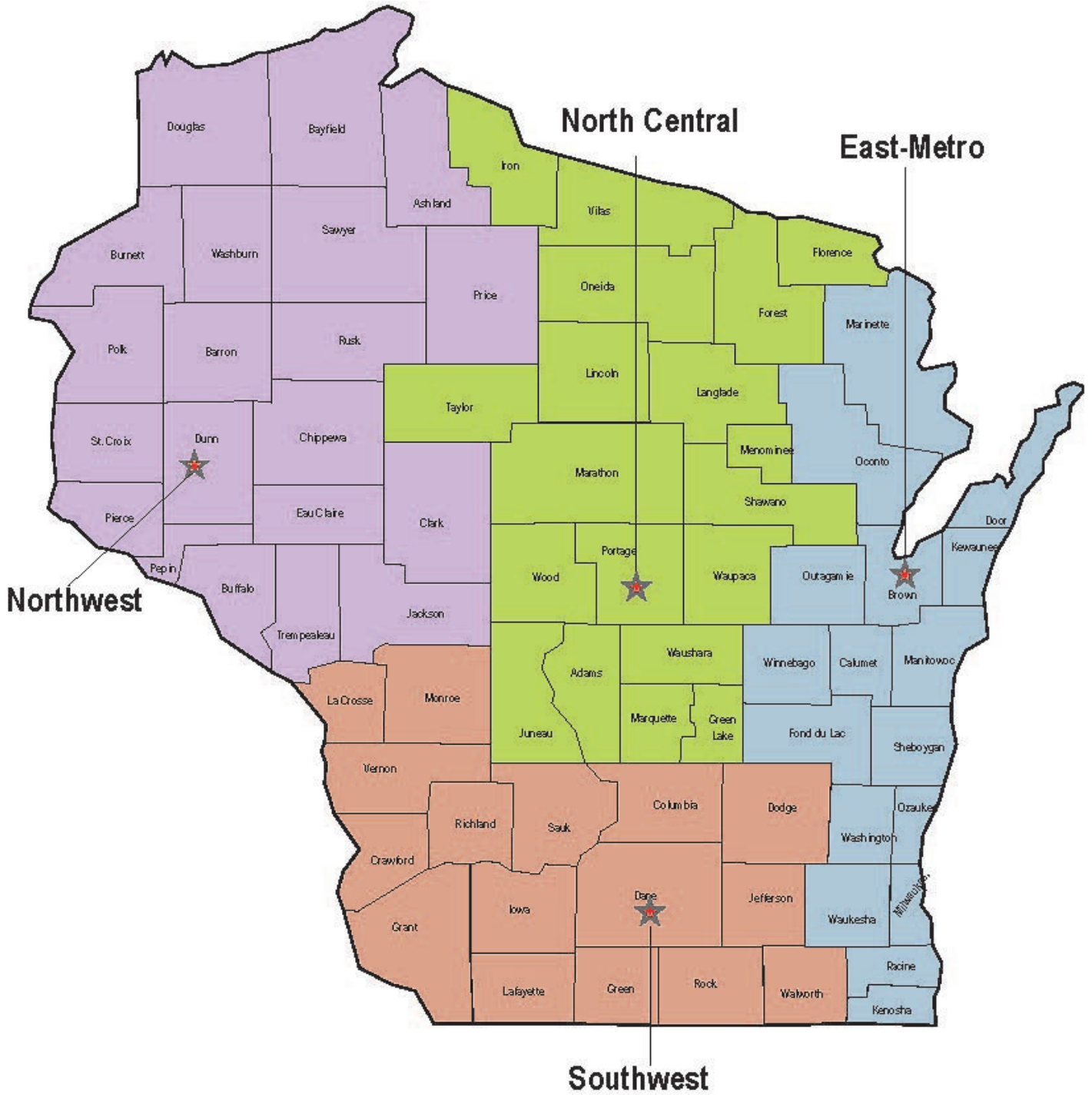
## WI 4-H Leadership Council Member Election Process:

**Youth:** The number of representatives per region (East Metro, North Central, Northwest or Southwest) is determined by size of 4-H membership in each region with a minimum of 3 representatives per region. In 2021-2022, there are 14 vacant positions for youth with the following openings: East Metro Region 3 – 2 year terms and 1 – 1 year term; North Central Region 1 – 2 year term; Northwest Region 2 – 2 year terms; Southwest Region 2 -2 year terms and At Large 1 – 2 year term and 3 – 1 year term.

**Adults:** Three representatives per region (East Metro, North Central, Northwest, Southwest).

In 2021-2022, there are 8 vacant positions for adults with the following openings: East Metro Region 2 – 2 year terms; Northcentral Region 2 – 2 year terms; Northwest Region 2 – 2 year terms: Southwest Region 2 – 2 year term and 1 – 1 year term.

1. The completed Wisconsin 4-H Leadership Council Application, cover letter and resumé must be received by the State 4-H Office **no later than October 1, 2021**. While electronic files are preferred, paper applications will also be accepted. Email applications to [justin.lieck@wisc.edu](mailto:justin.lieck@wisc.edu) or mail to WI 4-H; Attention Justin Lieck; 130 Pyle Center, 702 Langdon Street, Madison, WI 53706.
2. Applicants need to allow time for their Staff/Educator and another volunteer leader to provide a recommendation. References must be sent directly to [justin.lieck@wisc.edu](mailto:justin.lieck@wisc.edu) and arrive **no later than October 1, 2021**. *If your county has 4-H Staff/Educator vacancies, you may have an adult 4-H leader, not related to you, complete the reference.*
3. Applicants need to register for Fall Forum via 4HOnline **no later than September 27**.
4. Current officers and advisors of the WI 4-H Leadership Council will select and rank a slate of candidates by region by reviewing the applications and recommendations using the Application Review Form. We will do our best to notify candidates by October 22, 2021.
5. Candidates will attend Fall Forum and should be present to be elected. There will be youth and adult caucuses by region for candidates to give a short presentation and answer questions before the election. If not present, only the application will be read to represent the candidate. Candidate resúms will be shared with delegates and delegates will vote for representation.
6. One youth delegate and one adult delegate from each county will be designated to cast a vote for youth and adult candidates respectively (i.e., youth will select youth and adults select adults.) Candidates are not eligible to vote. In the event of a tie, the applicant with the highest ranked application will be selected. Results will be announced at Fall Forum.



## TIMELINE

**Application, Resume and Cover Letter Due – October 1, 2021**

Email to [justin.lieck@wisc.edu](mailto:justin.lieck@wisc.edu), or mail to Attention: Justin Lieck, 4-H Youth Development, Pyle Center, 720 Langdon St, Madison, WI 53703. Electronic documents preferred. An email confirmation will be sent upon receiving application materials.

**References Due – October 1, 2021**

**Review of Applicants – October 1-17, 2021**

**Candidates Notified – October 22, 2021**

**Election at Fall Forum – November 6, 2021**

### **Wisconsin 4-H Leadership Council Meetings**

*Council members are expected to attend and participate in:*

1. Fall Forum – November 6-7, 2021
2. On-Line Council Orientation – December 2021
3. Winter Retreat – January 2022
4. Spring Planning Meeting – April 2022
5. Wisconsin 4-H & Youth Conference – June 2022 *(Depending on responsibilities, only some adults will attend the whole conference, all youth will attend the entire conference and pre-conference prep; business meeting may be held for all members in the days prior.)*
6. Fall Forum – November 2022

Council members also participate in other statewide events, including but not limited to the Governor's Meat Products Auction at the Wisconsin State Fair, the Wisconsin Farm Bureau Annual Meeting, and other Wisconsin 4-H Foundation fundraisers and events.

### **Applicant Checklist:**

- Submit the following items **no later than October 1, 2021**
- Cover Letter
- Resumé (No more than 2 pages; see *sample at* <https://4h.extension.wisc.edu/opportunities/statewide-events-and-opportunities/wisconsin-4-h-leadership-council/>)
- 2-page Official WLC Application
- References from county staff and another leader/mentor/teacher due to [justin.lieck@wisc.edu](mailto:justin.lieck@wisc.edu)

*Address Questions to Amber Rehberg ([amber.rehberg@wisc.edu](mailto:amber.rehberg@wisc.edu))  
Kandi O'Neil ([kandi.oneil@wisc.edu](mailto:kandi.oneil@wisc.edu))*

# 2021-2022 WISCONSIN 4-H LEADERSHIP COUNCIL (WLC) OFFICIAL APPLICATION

Please submit this application with a cover letter and no more than a 2-page resume of your 4-H, school/work and community leadership experiences. Sample resumes and cover letters can be found at: <https://4h.extension.wisc.edu/opportunities/statewide-events-and-opportunities/wisconsin-4-h-leadership-council/>

## Personal Information

Legal Name \_\_\_\_\_ County \_\_\_\_\_  
(first) (middle initial) (last)

Preferred Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

City \_\_\_\_\_ Zip Code \_\_\_\_\_ Gender: \_\_\_\_\_

Primary Phone (\_\_\_\_\_) \_\_\_\_\_ Secondary Phone (\_\_\_\_\_) \_\_\_\_\_  
(Check:  cell  landline) (Check:  cell  landline)

E-mail \_\_\_\_\_

Youth \_\_\_\_\_ Year in School as of September 1, 2021 \_\_\_\_\_ Years in 4-H \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_

Address/Telephone \_\_\_\_\_

Adult \_\_\_\_\_ Years as a 4-H Adult Leader \_\_\_\_\_

**Please answer the following questions IN THE SPACE PROVIDED only. The most helpful responses will include specific details about your role, activities and learning from the experience. FONT SIZE to be used is 10-12. Do not add pages or write on the back of any pages or change this form. If guidelines are not followed, points will be deducted.**

1. What are your TWO (2) strongest skills/traits that you would bring to WLC? How would these two skills/traits help achieve the goals and purposes of WLC?

2. Describe ONE (1) experience you have had working with youth and adult partnerships in any group (examples of groups: 4H, school, church, community, or other youth groups). Explain in detail. What were your specific roles and how did the partnership work?

3. Give an example, from something that has happened within the past TWO (2) years, where you helped to develop leadership in others. Explain in detail how you specifically helped to develop their leadership; what things did you do or not do to ensure they had an opportunity to grow?



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**Submit No Later Than October 1, 2021 to:**

[justin.lieck@wisc.edu](mailto:justin.lieck@wisc.edu), fax to 608-265-6407, or mail to Attention: Justin Lieck, 4-H Youth Development, Pyle Center, 720 Langdon St, Madison, WI 53703  
Electronic Documents Preferred

*The University of Wisconsin-Extension provides affirmative action and equal opportunity in education, programming and employment for all qualified persons regardless of race, color, gender/sex, creed, disability, religion, national origin, ancestry, age, sexual orientation, pregnancy, or parental, arrest or conviction record or veteran status.*

*La Universidad de Wisconsin-Extensión proporciona acción afirmativa e igualdad de oportunidades en educación, programas y empleo, para todas las personas calificadas, sin tener en cuenta raza, color, sexo, credo, discapacidad, religión, nacionalidad de origen, ascendencia, edad, orientación sexual, gravidez o paternidad, historial de detención o condena o estado de veterano de guerra.*

# WISCONSIN 4-H LEADERSHIP COUNCIL

## CONFIDENTIAL 4-H Youth Development Staff/Educator Reference (If county position is vacant, other Volunteer not related to Applicant)

Applicant's Name \_\_\_\_\_ County \_\_\_\_\_

How long have you known this applicant and in what capacity? \_\_\_\_\_

The above named individual has applied to be a Wisconsin 4-H Leadership Council member. Your thoughtful evaluation of the applicant's ability to participate as a responsible delegate is appreciated. Candidates are selected by the Wisconsin 4-H Leadership Council officers and advisors. All information is confidential.

1. **Interpersonal Relations:** As you observe this applicant in relationships with others, is the applicant usually:

Comments

- |  |         |        |  |
|--|---------|--------|--|
| Cooperative                            | ___ yes | ___ no |  |
| Looked to for Guidance                 | ___ yes | ___ no |  |
| Respected                              | ___ yes | ___ no |  |
| Willing to Try New Things              | ___ yes | ___ no |  |
| Inclusive                              | ___ yes | ___ no |  |
| Sensitive Toward Others                | ___ yes | ___ no |  |
| Experience in Youth/Adult Partnerships | ___ yes | ___ no |  |

2. In comparison with persons you have known, how would you rate the applicant in the following areas?

	Below Average	Average	Above Average	Top 10%
Public Speaking	_____	_____	_____	_____
Leadership	_____	_____	_____	_____
Role Model	_____	_____	_____	_____
Responsibility	_____	_____	_____	_____
Positive Attitude	_____	_____	_____	_____
Teamwork	_____	_____	_____	_____
Dependable	_____	_____	_____	_____

3. Do you recommend this applicant? \_\_\_ yes \_\_\_ no Why or why not?

Please review the information sheet on the Wisconsin 4-H Leadership Council and comment on this candidate's strengths and limitations for this role below.

Date \_\_\_\_\_ Agent/Educator Name \_\_\_\_\_  
Signature (or Type Name)



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**WISCONSIN 4-H LEADERSHIP COUNCIL**  
**CONFIDENTIAL Reference**  
**(Mentor, Leader, Volunteer not related to Applicant)**

Applicant's Name \_\_\_\_\_ County \_\_\_\_\_

How long have you known this applicant and in what capacity? \_\_\_\_\_

The above named individual has applied to be a Wisconsin 4-H Leadership Council member. Your thoughtful evaluation of the applicant's ability to participate as a responsible delegate is appreciated. Candidates are selected by the Wisconsin 4-H Leadership Council officers and advisors. All information is confidential.

1. **Interpersonal Relations:** As you observe this applicant in relationships with others, is the applicant usually:

Comments

- |   |         |        |  |
|---|---------|--------|--|
| Cooperative                             | ___ yes | ___ no |  |
| Looked to for Guidance                  | ___ yes | ___ no |  |
| Respected                               | ___ yes | ___ no |  |
| Willing to Try New Things               | ___ yes | ___ no |  |
| Inclusive                               | ___ yes | ___ no |  |
| Sensitive Toward Others                 | ___ yes | ___ no |  |
| Experienced in Youth/Adult Partnerships | ___ yes | ___ no |  |

2. In comparison with persons you have known, how would you rate the applicant in the following areas?

	Below Average	Average	Above Average	Top 10%
Public Speaking	_____	_____	_____	_____
Leadership	_____	_____	_____	_____
Role Model	_____	_____	_____	_____
Responsibility	_____	_____	_____	_____
Positive Attitude	_____	_____	_____	_____
Teamwork	_____	_____	_____	_____
Dependable	_____	_____	_____	_____

3. Do you recommend this applicant? \_\_\_ yes \_\_\_ no Why or why not?

Please review the information sheet on the Wisconsin 4-H Leadership Council and comment on this candidate's strengths and limitations for this role below.

Date \_\_\_\_\_

Name \_\_\_\_\_

Signature (or Type Name)



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# Wisconsin Leadership Council Assessment Form

\*\*\*NOTE: This example form will be used to review your application. It is for your reference only and does not have to be filled out when you apply.\*\*\*

<b>Applicant Name:</b>	Info not provided by the applicant	Appears to be less than qualified	Appears to be somewhat qualified	Appears to be acceptably qualified	Appears to be highly qualified
<b>Minimum Qualifications Required</b>					
Submitted required information <ul style="list-style-type: none"> <li>• Resume – 1 page suggested</li> <li>• 2 page application</li> <li>• Reference</li> </ul>					
Enrolled 4-H member in 9 <sup>th</sup> – 11 <sup>th</sup> grade –or- Enrolled certified 4-H volunteer leader					
Demonstrated leadership in local and county programs					
Experience working in youth adult partnerships					
Depth of experience with verbal and written communication skills					
Demonstrated experience on committees					
<b>Additional Skills and Experiences</b>					
Demonstrated leadership at state level					
Experience speaking with stakeholders					
Experience teaching and facilitating workshops for youth and adults					

Strengths:

Limitations: