



Summer COVID-19 Program Guidance

April 2021

The purpose of the Summer program resource guide is to assist you in planning any in-person events both indoors and outdoors scheduled for June 1st and beyond. Please review the [4-H Frequently Asked Questions \(FAQ\) document](#) located on the WI 4-H website for more detailed guidance.

Facilities

- Indoor events are limited to the number of individuals that can fit while maintaining 6 feet of physical distance from others with the total not to exceed 50% of room capacity or 350 people maximum (regardless of room size).
- Outdoor attendance does not exceed 500 people.
- Tables/chairs are spaced for social distancing and are cleaned before/after the meeting or event.

Personal Protection Equipment (PPE)

- Face coverings are required when
 - In indoors spaces
 - In the outdoors when maintaining 6 foot physical distancing may be difficult.
- A supply of disposable masks should be available for those who do not have their own mask. Your local 4-H Program Educator can assist you.
- Hand sanitizing equipment will be readily available for all attendees. Your local 4-H Program Educator can assist you.
- Signs will be posted on how to stop the spread of COVID-19
- Gloves will be used when the nature of the work requires such (e.g. food service). Note in most cases, wearing gloves is not necessary.

Transportation

- Participants are responsible for their own transportation.
- If a 4-H club or group would like to rent a bus, please contact the 4-H Program Educator to assist with the contracting process.

Food

- Outdoors:** Food can be consumed as long as individuals can maintain social distancing from non-family members.

- ❑ **Indoors:** Food may be offered at a meeting or event that is greater than 2 hours. Review the [FAQ](#) for specific guidance on indoor food consumption.

Activity/Event

- ❑ Attendance of all participants (members, volunteers, and family members) is recorded - this could be through the 4-H Club Secretary or a 4-H Project Leader
 - ❑ Person responsible for the event will keep a copy of the attendance for their records
- ❑ If possible each attendee has their own set of supplies for the program, or the leader has packaged the supplies for individual use.
- ❑ Prior to the event, attendees should be reminded of meeting requirements including face coverings and social distancing.
- ❑ Upon arrival, registrants will be informed to stay home when:
 - ❑ Experiencing any of the symptoms of COVID-19
 - ❑ Have had known contact with anyone with COVID-19 in the last 14 days.
- ❑ Social distancing (6 feet between individuals who are not members of the same living unit or household) will be maintained throughout the event.
- ❑ If you learn that a staff member, volunteer or program participant has tested positive for COVID-19, you agree to contact your 4-H Program Educator and comply with any follow up requirements from the local public health department.

Any questions or concerns should be directed to your local 4-H Program Educator.